



Application for Final Plat Approval

City of Millington
7930 Nelson Road
Millington, TN 38053
(901) 873-5701

Subdivision Name: _____ # of Lots: _____

Subdivision Location: _____

Owner/Developer Contact: _____ Phone: _____

Company Name: _____ Email: _____

Address: _____

Engineer/Surveyor Contact: _____ Phone: _____

Company Name: _____ Email: _____

Address: _____

Submitted by: _____
(printed name) (signature) (date)

- Attach a completed **“Final Plat Checklist”** and all items therein.
- Include fee with this application. Fee is \$300 plus \$1 for each lot. **Check payable to the City of Millington.**

To be on the agenda and to be heard by the Planning Commission for review and recommendation, an application **must be submitted 30 days prior to the meeting.** Check the meeting calendar posted online. Incomplete applications will not be **NOT** be placed on the Planning Commission agenda.



Checklist for Final Plat Approval

The applicant shall either indicate that the following items have been completed by a check or that they are not applicable (n/a.)

- | | |
|--|--|
| <input type="checkbox"/> Plat drawn in ink on 20" X 24", at a scale of 1" = 100" | <input type="checkbox"/> Location and description of a clearly identified and verifiable point of beginning for the survey |
| <input type="checkbox"/> Bearing and length of every street lot line, boundary line, block line, and building line, whether curved or straight | <input type="checkbox"/> Reservations for all easements |
| <input type="checkbox"/> Subdivision name and location | <input type="checkbox"/> Areas dedicated for public use |
| <input type="checkbox"/> Location sketch map | <input type="checkbox"/> Areas of non-residential use |
| <input type="checkbox"/> Date | <input type="checkbox"/> Lots numbered in numerical order |
| <input type="checkbox"/> "Grid" and "true" north point | <input type="checkbox"/> Landscaped buffer strips |
| <input type="checkbox"/> Name of adjoining landowners, developments | <input type="checkbox"/> Street names |
| <input type="checkbox"/> Written boundary survey | <input type="checkbox"/> Restrictive covenants |
| <input type="checkbox"/> Building's setback lines | <input type="checkbox"/> Location of any 100-year flood plains or floodways |
| <input type="checkbox"/> FEMA FIRM Map Number and Map Effective Date | <input type="checkbox"/> Minimum first floor elevation (FF) of buildings |

The following, with dimension to nearest one hundredth (1/100th) of a foot and angles or true or grid bearings to the nearest seconds of arc (20"):

- | | |
|---|--|
| <input type="checkbox"/> Lot lines | <input type="checkbox"/> Certificate of Approval of Water and Sewer system |
| <input type="checkbox"/> Road, street, and alley lines | <input type="checkbox"/> Certificate of Accuracy of Engineering and Design |
| <input type="checkbox"/> Certificate of Approval of Water & Sewage and Drainage | |

Completed Certificates (where applicable):

- | | |
|--|--|
| <input type="checkbox"/> Owner | <input type="checkbox"/> Planning Commission |
| <input type="checkbox"/> Certificate of Survey | <input type="checkbox"/> Mortgage |
| <input type="checkbox"/> Certificate of Adequacy of Storm Drainage | <input type="checkbox"/> Certificate of Approval of Septic Tanks (if required) |
| | <input type="checkbox"/> Certificate of Approval of Streets and Utilities |

Submit the following:

- | | |
|---|---|
| <input type="checkbox"/> Two full size plats (folded) | <input type="checkbox"/> Payment of \$300 plus \$1 for each lot |
| <input type="checkbox"/> One electronic PDF copy of plats | |