



Planned Development Application

City of Millington
7930 Nelson Road
Millington, TN 38053
(901) 873-5701

Type of Development: **Mixed Use PD** **Residential PD**

Development Name: _____ # of Lots: _____

Development Location: _____

Owner/Developer Contact: _____ Phone: _____

Company Name: _____ Email: _____

Address: _____

Architect Contact: _____ Phone: _____

Company Name: _____ Email: _____

Address: _____

Engineer Contact: _____ Phone: _____

Company Name: _____ Email: _____

Address: _____

Submitted by: _____ (printed name) _____ (signature) _____ (date)

- Attach a completed **“Planned Development Checklist”** and all items therein.
- Include a fee of \$500 for the first 4 acres plus \$50 for each additional acre with a maximum of \$2,500. **Check payable to the City of Millington.**
- Acknowledge that either the requirements of the Millington Zoning Ordinance Chapter 6, Section 14-607 PRD, Planned Residential Development Ordinance (or) Chapter 22, Mixed Use Planned Developments has been obtained and read prior to submitting this application.

Information to be entered by City staff only
Resubmittals
(See Planning and Zoning Ordinance: Chapter 12, Section 14-1201)

Resubmittal Description	Required Submittal Date/Time	Staff Initials
	_____ a.m./p.m. on _____	
	_____ a.m./p.m. on _____	
	_____ a.m./p.m. on _____	
	_____ a.m./p.m. on _____	



Planned Development Application Checklist

Plot Plan and Legal Description

- An Outline Plan drawn at a scale not less than one inch equals one hundred feet (1"=100') or a larger scale suitable to the size of the development, drawn on a sheet 20" by 24".
- Proposed Land Uses and unit densities.
- Proposed primary road circulation plan.
- Proposed parks, playgrounds, and green space with the total acreage.
- Units or phases to be constructed and an estimated timetable.
- General boundary description, including area, bearings and dimensions of all property lines
- General locations of existing roads with both the existing and proposed right-of-way from centerline, and the location of proposed points of ingress to and egress from the site
- Existing topography, with a contour interval not greater than two feet (2') unless specifically waived in writing by the city engineer
- The location of all major existing tree masses
- Preliminary grading and drainage information, including preliminary proposals for on-site detention of storm water, if necessary, in accordance with city storm water drainage policy
- Vicinity map, north arrow and scale (graphically and numerically)
- Tie in dimension from property corner to nearest to existing street
- Locations and types of existing easements, including instrument
- The title block, including the unduplicated name of planned development, outline plan, engineer's and developer's names, total acreage, date of draft/revision
- Individual parcel numbers and letters, the amount of acreage on each (and designated use, if applicable)
- Proposed landscape plates (shown on the plan graphically and in cross section
- Names of abutting property owners or subdivisions

- Outline plan conditions, including but not limited to land uses, densities, bulk requirements, access, circulation and landscaping.

Vicinity

- Vicinity map, drawn to a convenient scale, showing the subject property and all parcels within a 1,000-foot radius. Every parcel shall indicate owner's name & the streets, roads, or alleys that each parcel fronts upon

The party requesting the Planned Development must place a 4'X4' sign on the property at least fifteen days before the public hearing at the Planning Commission level and the Board of Mayor and Alderman level.

The location of the sign is subject to approval.

The sign shall clearly state:

- The existing & proposed zoning of the tract
- The name, address, and phone number of the party requesting the rezoning
- The time and date of the public hearing
- The telephone number of the Millington Planning Department (901)-873-5701

Submit the following:

- Three full size plats (folded)
- One electronic PDF copy of plan
- Payment of \$500 for the first 4 acres plus \$50 for each additional acre with a maximum of \$2,500. Check payable to City of Millington.
- List of all property owners and addresses within 1,000 feet.
- 2 sets of self-adhesive mailing labels for the list of property owners
- Planned Development Application & Checklist

To be on the agenda and to be heard by the Planning Commission for review and recommendation, an application **must be submitted 30 days prior to the meeting.** Check the meeting calendar posted online.